

No	MINISTRY	PROGRAM	PROGRAM OBJECTIVE	PROGRAM CRITERIA
1	Ministry of Economy, Public Enterprises, Civil Service and Communications	FEA subsidy	<ul style="list-style-type: none"> ❖ Fiji Electricity Authority Tariff Rates that domestic category will be subsidized by government: 	<ul style="list-style-type: none"> • Usage 95kwh or less per month which will be subsidized by the government. • Combined income should be less than \$30,000.00
		National Toppers Scheme	<ul style="list-style-type: none"> ❖ The Government announced a number of major initiatives that now ensure that every young person has access to tertiary education. 	<ul style="list-style-type: none"> • Applicants must be Fijian Citizens. • Applicants must be either in Year 13 or Equivalent Foundation Studies in 2016. • Applicants must be ranked as a National Topper in the priority area applied for. • Applicants must fill a NTS application form only and list three choices in the order of priority from the most preferred to the least preferred choice.
		Northern Development Programme	The major objectives of the Northern Development program are:	The beneficiaries of the NDP are divided into three categories as indicated below:

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			<ul style="list-style-type: none"> ❖ To increase the participation of the people of the northern division in economic development ❖ To support the development of micro, small and medium enterprise ❖ To raise the level of investment and economic production ❖ To increase the volume and value of trade ❖ To generate increased employment opportunities 	<ul style="list-style-type: none"> • Micro Enterprise: Total turnover of sales of less than \$30,000 • Small enterprise: Total turnover of sales of between \$30,000 & \$100,000 • Medium Enterprise: Total turnover of sales of more than \$100,000 but less than \$1,000,000 <p>The scale of grant assistance provided to the applicant depends on which category do they qualify under:</p> <ul style="list-style-type: none"> • For Micro-enterprise scale of assistance is 75% • Small enterprise scale of assistance 50% • Medium Enterprise scale of assistance is 25%
		<p>Government Grant to iTaukei Landowners</p>	<p>One of the Fiji First Government's top priorities is to ensure that iTaukei landowners have increased and direct benefits from the development of their lands. Such a policy will not only assist iTaukei landowners from earning more</p>	<ul style="list-style-type: none"> • Evidence of approval of at least 60% of the qualifying members of the relevant land owning unit; • If applicable, copy of the registered lease;

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			<p>revenue individually and/or as a group and thereby empowering them in a more tangible manner but also contribute to increased national economic activity and development and growth of Fijian economy.</p> <p>In order to assist iTaukei landowners to meet development costs of their lands, Government has set aside \$10 million to be given as a grant to meet specifically the cost of connection and constructing utilities such as electricity, water and roads to and on the proposed development area.</p> <p>All iTaukei landowners and/or landowning units are eligible to apply for this Grant.</p>	<ul style="list-style-type: none"> • If applicable, the details of the trustees or company established for the purpose of development; • If applicable, confirmation of de-reservation of subject land; • Specific boundaries of the subject land; • Scheme plan for the subject land; • Details of existing structures on the subject land; • The type of assistance sought from the Government; • The type of development to be undertaken through the subdivision of the subject land and/or the concept plan; and • Details of all approvals by regulatory agencies such as the Rural Local Authority, Town and Country Planning and Department of Environment.
2	Ministry of Employment, Productivity and Industrial Relations	National Employment Centre	<ul style="list-style-type: none"> ❖ The NEC is part of Government's response to address the Millennium Development Goals, Goal 1 - eradicate extreme poverty and hunger, and the 2009 ILO Global Jobs 	<p>Unemployed person who register under the NEC undertake professional counseling, aptitude assessment, life skills training and are trained in the relevant Employment skills demanded by the market.</p>

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			<p>to address to jobless growth of economies after the Global Financial and Economic Crises. The NEC offers four main services:</p> <ul style="list-style-type: none"> ➤ Formal Employment Service ➤ Foreign Employment Service ➤ Self-Employment Service ➤ Fiji Volunteer Service 	
		<p>SELECTION CRITERIA FOR ALL SWP WORKERS FOR OVERSEAS EMPLOYMENT</p>	<ul style="list-style-type: none"> ❖ Recruitment of seasonal workers from isolated rural and maritime communities for overseas employment 	<ul style="list-style-type: none"> ❖ 1 current passport size photo ❖ Birth certificate (original and copy) ❖ Valid passport (13 months before the expiry date) ❖ Pass Physical fitness tests ❖ Pass RULA (Rapid Upper Limb Assessment) ❖ Have acceptable BMI (Body Mass Index: <29) ❖ Pass Stress / ECG tests ❖ Pass Lung function tests ❖ Pass Eye tests - colour vision ❖ Pass Ear tests - audiometry ❖ Occupational medical clearance (by Dr Tikoinayau)

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3	Ministry of Lands and Mineral Resources	Groundwater Assessment	<ul style="list-style-type: none"> ❖ The provision of groundwater resources as a source of water or to alleviate water supply problems in rural areas and small islands or for other beneficial use to communities, villages and the nation such as for irrigation in agriculture, water source for dairy farms and for commercial exploitation as in the bottled mineral water industry. 	<ul style="list-style-type: none"> • Villages, communities and settlements that have little or no access to water supply
4	Ministry of Infrastructure and Transport	Rural Electrification	<ul style="list-style-type: none"> ❖ The aim of Rural Electrification project is to address the electricity requirements of consumers in the rural areas primarily for social development and economic development 	<ul style="list-style-type: none"> • People who wish to be assisted must complete the Rural Electrification Scheme application form which could be obtained from any Department of Energy offices nationwide. • Once the form is completed, it must be hand over to Provincial

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				<p>Administrators or District Officers who will then forward it to the Department of Energy for further action. As soon as possible Unit receives the form, they will contact applicants to discuss options for electrification of their villages or settlements.</p>
	Department of Energy	Solar Home Systems	<ul style="list-style-type: none"> ❖ The objective is the reduction of greenhouse gas emissions from Fiji's power sector. This will be accomplished by replacing fossil fuels with renewable energy resources. 	<ul style="list-style-type: none"> ❖ All applicants must fill the required form available at the Department of Energy's office. ❖ Required information in the Application Form is as follows. ❖ <u>Village or Settlement Requesting Details:</u> ❖ Name of Village or Settlement, Name of Districts, Name of Province, Total number of Household interested for SHS and Nearest Post office and distance (km). ❖ <u>Contact Person in the Village or Settlement:</u> ❖ Name, Postal Address and phone Contact. ❖ <u>Personal Details:</u>

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				<p>Name of Applicant, Postal Address, Phone Contact, Number of family members, Type of House, Source of Income, Monthly income, Yearly income, Monthly expense, Land Details (freehold/lease if yes period remaining and Road accessibility from the main road (km).</p>
	<p>Water Authority of Fiji</p>	<p>Rain Water Harvesting and Free Water Tank Scheme</p>	<ul style="list-style-type: none"> ❖ Fijians facing water problems in both rural and urban intermittent supply in both metered and non-metered areas. ❖ The Fijian Government has allocated \$4.5million for the Rain Water Harvesting schemes. 	<ul style="list-style-type: none"> ❖ All applicants must fill the required form available at the Water Authority of Fiji Offices. ❖ The requirements are to have a stand for the water tank, as well as proper guttering in place, before the supply of the water tank. ❖ Adhere to the following check list: <ul style="list-style-type: none"> ✓ Are gutters in place? ✓ Tank base to be 2.1m square ✓ Tank base height to be 300mm

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				<ul style="list-style-type: none"> ✓ The height of basement from down pipe is more than 2.06m ✓ Is this a metered area or not?
		Free Water	<ul style="list-style-type: none"> ❖ Free Water is Government's promise to provide 50 litres of free water daily to a WAF customer and 50 litres each for up to four dependents living in his or her household - a total of 250 litres per day per household. 	<ul style="list-style-type: none"> ❖ Provide documentary evidence of your household income such as pay slips, tin letters and statutory declaration. ❖ Within 5 days of approved registration, the applicant will begin receiving the free water allocation which will be reflected in the applicant's bill statement.
5	Ministry of Women, Children and Poverty Alleviation	Child Protection Allowance	<ul style="list-style-type: none"> ❖ The Care & Protection Allowance is an assistance given by Government especially to assist underprivileged children so that they can be given the proper care and protection. 	<ul style="list-style-type: none"> • The categories whereby assistance can be issued are as follows:- • Single mothers • Deserted spouses • Widows • Prisoner's Dependent • Foster parents/guardians

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				<ul style="list-style-type: none"> • Children under the care of the State living in approved Institutions or residential homes • The criteria is that :- • Primary caregiver must be a Fiji Citizen • Children must be under the age of 18 • School age children must be attending school • There is no source of income, child maintenance or pension • Family living in destitution or on the verge of destitution
		<p>Assistance to Fire Victims</p>	<p>❖ This assistance is given to households who have had their property and belongings destroyed in the cause of an accidental fire (not when a person deliberately sets fire to</p>	<ul style="list-style-type: none"> • Any household who has had their home destroyed in a fire can apply for the assistance; however, consideration will be given to their household income and financial status. It is therefore, advised that when

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			<p>his/her own house). Such a disaster is unforeseen and considered as a crisis, thus, the aftermath of such an incidence can be detrimental physically and psychologically to the household members. The assistance is therefore given to the family to help provide for their immediate basic necessities that have been lost in the fire.</p>	<p>applying for the assistance or during the interview that information on financial status or income is captured.</p> <ul style="list-style-type: none"> • 2.2 No two members of the same household can apply for the assistance, only one application from a household will be considered. • 2.3 In a situation whereby different households are residing under the same building in different flats which has caught fire, each household that has been affected can apply for the assistance • 2.4 Assistance will not be considered for an application from a landlord who had rented his/her property out to tenants but not staying in the burned building. Assistance will only be

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				<p>given to the tenants who are directly affected by the fire.</p>
		<p>Poverty Benefit Scheme</p>	<p>❖ The Poverty Benefit Scheme (PBS) replaces the Family Assistance Program (FAP). Previously, the eligibility for welfare assistance under the FAP was based on the three (3) criteria of Elderly, Chronic Illness and Permanent Disability which was targeted at individuals. However, with PBS, the target is households and poverty is the determining factor whereby eligible households can be assisted</p>	<ul style="list-style-type: none"> • Government has approved the maximum of three (3) years for such a family to be assisted through the Poverty Benefit Scheme. Hence, from the very beginning after an application is approved, the head of the household must declare the number of able bodied persons in the family so that they can be identified for skills training which will be facilitated by the Department under its Graduation Program. The intent of this program is to assist them, either to find employment or engage in Income Generating Projects that will help alleviate their families out of poverty.

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		<p>Social Pension Scheme</p>	<p>❖ The Social Pension Scheme (SPS) replaces the Expanded Food Voucher (EFV) Program. The EFV program was given in the form of a monthly food voucher worth \$30 to elderly persons in Fiji at the age of 70 years and above whose household income do not exceed \$9100 per annum.</p>	<p>The approved criteria for the Social Pension Scheme are as follows:</p> <ul style="list-style-type: none"> • 66 years and above • Not a recipient of other State assistance such as ex-serviceman funds or beneficiaries of any superannuation or insurance scheme. • Must not be maintained or cared for in a State institution • Must be a Fiji citizen

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		Food Vouchers For Rural Mothers	<p>Complications from pregnancy and childbirth continue to be among the leading causes of death and disability of young women in the developing world. These maternal deaths are heavily concentrated amongst the poor, reflecting as critical barriers to achieving the MDGs. Accordingly, Government remains committed to improving human development and accelerating efforts to achieve the relevant MDGs by 2015. This is evident in the continued strengthening of various health systems aimed to reduce child mortality and improve maternal health and decentralizing of primary health care to improve accessibility for the rural communities.</p> <p>To complement these efforts, the Food Voucher Programme, framed in the context of poverty relief, be re-activated from 2014 to target the following:</p> <p><i>Women who attend rural health clinics regularly for pre-and-post natal, irrespective of their family income level.</i></p>	<ol style="list-style-type: none"> 1. Women who attend rural health facilities regularly for pre-and post natal care; 2. Case-by-case basis can be approved by the rural health facilities for “high risk” pregnant mothers who need to be referred to the divisional urban hospitals for pre-natal care; 3. No income criteria is to be applied; 4. Civil servants are not eligible for the Food Voucher Assistance; 5. Each recipient will be eligible to receive 10 vouchers, depending on the number of months they visit the health facilities. Assistance to be provided to the targeted women who receive pre-natal (three-trimesters) and post natal (first month) care; 6. Eligibility will only apply to the same women who receive pre-natal care, from any stages within the three trimesters, right up to the first-month post-natal care after delivery;

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				<p>7. Assistance will only be provided for the first 3 confinements as part of the MOH family planning programs;</p> <p>8. There can be more than one eligible recipient in the same household;</p> <p>9. The recipient is not on social welfare assistance. This verification will be provided by the MSWWPA Headquarter; and</p> <p>10. In lieu of food vouchers, cash vouchers or direct bank payments will be the alternatives, if authorized food vendors as per MSWWPA Agreement are not available</p>

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	Department of Women	NGO Grants	<ul style="list-style-type: none"> ❖ Strengthen coordination, implementation and monitoring of poverty alleviation programmes including partnership agreement between Government, the civil society and the private sector. 	<ul style="list-style-type: none"> • An applicant must be a not for profit/non-profit organization • Organizations must be registered as non-government organization under the charitable trust Act (Cap.67), or registered as a community, youth or women’s group. • Should have an established bank account in the name of the applicant organization • Applications should demonstrate internal control to govern the use of funds by having in place - audited financial account • The organization should be in existence for at least one year , preferably longer • The applicant organization must have a board or committee comprising of President, treasurer and secretary

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				<ul style="list-style-type: none"> • Organization must demonstrate that it is active and running through records of the annual general meeting, minutes of board or committee meetings, annual reports and other relevant documents • Organizations are not eligible for more than five grants within a ten year period except for: <ul style="list-style-type: none"> ○ Childrens residential homes ○ Disabled persons organizations that deliver services directly to its members ○ Womens organizations that encourage the implementation of identified areas under the Womens Plan of Action

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				<p>However, the applications for grants will not be accepted from:</p> <ul style="list-style-type: none"> • Individuals • Umbrella organizations except for Women's Organizations • Private Businesses that operate for profit • Professional Associations • Political Parties • Schools/University/Tertiary Institutions • Local Government (ie local councils) • Provincial and District Offices <ul style="list-style-type: none"> • Must be registered women's group from the respective divisions

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		Fiji Womens Expo	<ul style="list-style-type: none"> • To enhance rural women development and eradicate rural poverty • To celebrate Fijian Women’s talents. • To encourage effective action for advancing and recognizing rural women talents • To connect rural women’s products to the local and international market • To promote rural women in micro-entrepreneurship through business development opportunities • To market Fiji rural women’s products with Fiji made Logo 	<ul style="list-style-type: none"> • Must provide quality product and product packaging <p>To participate in the main Expo, Groups must first go through the preliminary stages of which their products will be ASSESSED by the Fiji Arts Council.</p>

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		<p>Women's Resource Center</p>	<p>The objective is to construct women resource facilities with the objective to provide rural women an opportunity to access training like sewing and leadership and to provide a marketplace where women can sell their products and handicraft for economic empowerment.</p>	<ul style="list-style-type: none"> • Baseline survey to be conducted by Department of Women to identify if the Women's group is active. • Letter of Request to be put forward by Women's group.

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6	Ministry of Local Government, Housing and Environment	Housing Assistance for Fire Victims	❖ People who have proper land leases have house destroyed without any insurance cover	<ul style="list-style-type: none"> Income to be less than \$50,000.00
		Rural Electrification	<ul style="list-style-type: none"> To improve living standards and economic conditions by increasing the supply of rural electricity through: <ul style="list-style-type: none"> (i) extending the existing grid distribution system in rural areas nearby to existing networks, and (ii) providing support to the implementation of renewable energy-based rural electrification (RE) in remote areas. 	<ul style="list-style-type: none"> All applicants must fill the required form available at the Department of Energy's office. Required documents to be submitted with the Application Form are as follows. <ul style="list-style-type: none"> ✓ Fiji Electricity Authority Form. ✓ Copy of the Title/Turaga ni Koro Letter. ✓ TIN Letter. ✓ Birth Certificate. ✓ Passport Size Photo ✓ Consent Letter from Fiji Electricity Authority.
		Housing Assistance Relief Trust (HART)	❖ Provision of Housing for destitute and near destitute families by the State is	<ul style="list-style-type: none"> Breakup of families and households due to social and financial reasons

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			<p>administered by the Ministry of Local Government, Urban Development, Housing & Environment through the Housing Assistance Relief Trust (HART).</p>	<ul style="list-style-type: none"> • Increase in unemployed, homeless single mothers and their children who are often physically and mentally challenged • Elderly who have been neglected by their families • Chronically ill and physically challenged people; and • The resettlement of poor squatter settlement households who have been evicted. • The Housing Assistance Relief Trust (HART) programme is dependent on the demand for housing by the above mentioned beneficiaries who fall into the six categories above

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		First Home Buyers	<ul style="list-style-type: none">❖ Launched in 2014, the First Home Owners Scheme is a \$10m grant by the Government where first time builders can apply for a \$10,000 grant and first time buyers can apply for \$5000.	<ul style="list-style-type: none">• The grant is available to couples whose combined income is not in excess of \$50,000

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		Social Housing Policy	<p>This policy is to enable the Authority to meet its social objective and corporate social responsibilities by assisting existing mortgage loan customers in arrears and village housing loan scheme accounts in arrears who have already paid 1.5 times or more than the principal loan amount after deducting fees and charges but continue to face financial difficulties to fully repay their loans subject to availability of Government Grant funds</p>	<ul style="list-style-type: none"> • Customers who have retired and over 55 years of age. • Customers who are medically proven unfit to work. • Customers who are physically or mentally disabled. • Customers who are unemployed. <p>Low Income customers - single annual income of \$5,000 or combined household annual income of \$10,000</p>

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		<p>Squatter Upgrading and Resettlement</p>	<p>❖ Squatter settlements provides for squatter upgrading in areas of concentrated squatter housing. Such areas are being designated as Residential Upgrading Areas for which upgrading schemes in the context of flexible application of planning and infrastructure standards.</p>	<ul style="list-style-type: none"> • All relevant regulations will apply to the subdivision and its residents and regulatory authorities will have a clear mandate in terms of how to manage situations in the subdivision e.g. outbreak of sicknesses and environmental degradation.
		<p>Sustainable Housing and Income Generating Project</p>	<p>❖ Objective is to develop through the provision of sustainable housing and income generating activities to improve communities well beings, eradicate poverty and reduce rural-urban drift.</p>	<ul style="list-style-type: none"> • Villagers.

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7	Ministry of Education, Heritage and Arts	Bus Fare Assistance	<ul style="list-style-type: none"> ❖ The objective of the programme is to assist underprivileged children in rural and urban areas to attend school. The assistance is given to students whose parent's join income falls between \$0 - \$15,000 P/A. 	<ul style="list-style-type: none"> • Whose parents total combine income is \$15,000 or less • Consideration will be given to those households who have combined income above \$15,000 with a lot of children attending schools. In such cases, the Social Welfare Department will have to provide the necessary assessment to determine their level of commitment and make suitable recommendations for assistance. • Only 3 stage fare will be paid to students, which is \$1.60. • Years 1 to 4 and Years 9 to 11 students attending school outside their zone will only be eligible to 70c fare a day. Parents will pay for the rest.
8	Ministry of Industry, Trade and Tourism	Micro and Small Business Grant	<ul style="list-style-type: none"> ❖ The MSBG is an initiative of Fijian Government to 	<ul style="list-style-type: none"> • Open to all Fijians 18 and above

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			<p>provide grants for startups for new and existing micro and small businesses with a grant up to \$1000.00.</p>	<ul style="list-style-type: none"> • Available for Startup and Existing Micro and small businesses • Preference is given to companies with annual turnover of \$30,000 or less • Not an employee of the Fiji Civil Service
9	Office of the Prime Minister	Small Grant Scheme	<ul style="list-style-type: none"> ❖ To ensure the immediate implementation of rural based projects selected by the Prime Minister. ❖ To ensure full compliance with the financial and other related regulation both in the implementation, monitoring and evaluation of projects. ❖ To ensure that small grant scheme projects addresses the needs of the community and not 	<p>Hon Prime Minister's commitments are priority</p> <p>These projects once identified are processed through the Development Cooperation and Facilitation Division of the Prime Minister's Office and appropriate action are taken by respective Divisional Commissioners and Provincial Administrators who conducts on the ground assessment of the problems affecting the rural communities after which project papers are prepared and submitted to PM Office</p>

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			<p>individuals or groups within the communities.</p>	<p>for funding. The implementation of these projects is then supervised by the respective Provincial Administrators and relevant monitoring documentation in the form of implementation updates and acquittals are submitted to the PM's Office for auditing and inspection purposes</p>
		<p>Foundation for Education of Needy Children</p>	<ul style="list-style-type: none"> ❖ Serving, as a voluntary, non-political, non-profit, cause-oriented Organization, by raising funds and through other ways and means, for the main purpose of providing educational, and related support, to children of the poorest of the poor families in Fiji; ❖ Providing, for the beneficiaries of the programs and assistance activities of the Foundation 	<ul style="list-style-type: none"> • Parent or parents with severe chronic illness or disability and unable to earn an income through some form of employment/self-employment • One or both parent in prison • Farm Labourers - engaged piece-meal work or daily rates • Family without a secure home and access to land • Deceased parent (income earner) where children in care of a widow or a widower with weekly income below \$100

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			<p>opportunities to improve their own lives and develop their own strengths as a community to obtain a brighter future through training, participation and linkages to other community support organizations;</p> <ul style="list-style-type: none"> ❖ Promoting awareness of the educational needs of the poorest of the poor needy children in Fiji through programs such as “ Sponsor a Child”, and other types of sponsorship; 	<ul style="list-style-type: none"> • Families with more than three children in school with total weekly income below \$100 • Families with low cash income with one or several children with disabilities • Traumatized single mothers dependent on relatives with weekly cash income below \$100.
10	Ministry of Health and Medical Services	Free Medicine Program	<ul style="list-style-type: none"> ❖ One of the Government’s top priorities is to provide price controlled medicines free of charge to all Fijians who earn less than \$20,000 a year. 	<p>Individuals who can benefit from this program are:</p> <ul style="list-style-type: none"> • Individuals with an annual income of less than \$20,000 <p>Fijians who intend to be part of this Free Medicine Initiative are required to have</p>

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				<p>a Tax Identification Number ('TIN') which will be the primary form of screening income eligibility.</p>
11	<p>Ministry of Rural, Maritime Development and National Disaster Management</p>	<p>Non Cane Access Roads</p>	<ul style="list-style-type: none"> ❖ The objective of the programme is to assist rural and maritime farmers in the construction and upgrading of new and existing farm roads to unleash economic potentials and encourage agro-based income generating activities. ❖ The projects under this programme are fully funded by the Government. 	<ul style="list-style-type: none"> • All applicants must fill the required form available at the Divisional and District Offices; • All projects are to be part of the village or settlement development plan for the next financial year; • Road must be for agro-related commodities other than sugar cane in the rural areas; • Applicants should have adequate volume of crops that are already being planted and expected outputs to justify assistance; and • Provision of assistance is based on Ministry of Agriculture or other relevant Ministries assessment and recommendations (the assessment report will be

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				directly submitted to PA's office).
		Rural Housing Assistance	<ul style="list-style-type: none"> ❖ The primary objective of the scheme is to eliminate homelessness in Fiji's rural and maritime communities through the provision of affordable, durable and cyclone resistant structures. 	<p>The scheme is targeted at Fijians registered in the Vola ni Kawa Bula; Rotumans as defined under the Rotuma Act; and Banabans as defined under the Banaban Settlement Act residing in rural areas who meet the following criteria:</p> <ul style="list-style-type: none"> • They must live permanently in a village or rural settlement recognized by the Provincial Council, the Council of Rotuma and the Rabi Council Leaders; • They must not already own a house; • The application must be endorsed by the Turaga ni Koro or other authorized persons.
		Grant to Self-Help programme	<ul style="list-style-type: none"> ❖ The aim of the programme is to assist rural and maritime communities in the construction of small 	All applicants must fill required form available at Divisional Offices and District Offices;

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			<p>infrastructural and income generating projects.</p> <p>There are two categories of funding assistance under the programme:</p> <p>Category 1: these are social or non-income generating projects which benefits a wider section of the community.</p> <p>Category 2: these are income generating projects which benefit the individuals, groups and communities.</p> <p>Under this programme funding is on a cost-sharing basis of one third contribution from individuals, groups and communities and two thirds from government.</p> <p>Contribution may be in kind for cases where individuals, groups and communities do not have capacity to pay cash contribution.</p> <p>The monetary value of in kind</p>	<ul style="list-style-type: none"> • Applicants must be permanent rural dwellers recognized by the Turaga ni Koro/District Advisory Council or the Provincial Council; • All projects are to part of the village or settlement Development Plan; • Community Groups and individual income generating projects are to be assed and endorsed by the respective Line Ministries/Agencies before submissions to Provincial Administrators (PA's) and District Officers (DO's); and • All 1/3 contribution must be deposited into an account provided by the Ministry and must be equivalent or more than 1/3 of the total cost of the project.

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			<p>contribution should be equivalent or more than the one third cash contribution.</p> <ul style="list-style-type: none"> ❖ Funding assistance ranges from \$1,500 to \$25,000.00. ❖ This assistance is directed where no other assistance is provided by other line Ministries/Agencies or in cases where they have exhausted their funding. 	
12	Ministry of Agriculture	Land Drainage & Flood Protection	<ul style="list-style-type: none"> ❖ The Land Drainage and Flood Protection Programme encompassed the dredging of major rivers around the country to reduce the threat of flooding and flood damage to properties, farms and infrastructure. The program also includes the protection of severely eroded river banks. 	

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			<p>❖ The main objectives of the program include: mitigate flood risks which may result in the damage to agricultural crops, livestock, property and human lives; provision of efficient and effective drainage to maximize agricultural land utilization; increase crop yield and enhance food security with timely and efficient irrigation services; formulation of framework for water resource management to mitigate drought impacts and support alternative livelihoods; provision of sound engineering advise to increase agricultural productivity; and effective</p>	

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			<p>coastal engineering services to protect the erosion of country's foreshore and provide security to population living along the coastline</p>	
		<p>Agricultural Extension Services-Crops</p>	<ul style="list-style-type: none"> ❖ The primary role of the Extension Division is to extend and transfer appropriate, proven and relevant information and technology from Research and other reliable sources to the farmers. ❖ It works closely with the private sectors and agriculture stakeholders with the sole purpose of boosting the production of crops for local consumption and targeting export market opportunities. 	<ul style="list-style-type: none"> • Assessment and identification done by Field Officers and applications made by the beneficiaries.

No	MINISTRY	PROGRAM	PROGRAM OBJECTIVE	PROGRAM CRITERIA
		<p>Drainage And Flood Protection</p>	<ul style="list-style-type: none"> ❖ To reduce the threat of flooding, and flood damages to agricultural crops, livestock, properties, infrastructure developments, industrial, and business sectors including human lives, ❖ Promote sustainable development in all sectors of economy, land and water resource management, through reduce flood risks, ❖ Improve socio-economic status of the country's population, of which approximately 54% living in the rural areas. 	<ul style="list-style-type: none"> • Based on assessment done by AES officers and Drainage Board

No	MINISTRY	PROGRAM	PROGRAM OBJECTIVE	PROGRAM CRITERIA
		Rural and Outer Island Agricultural Development Programme	<ul style="list-style-type: none"> ❖ the immediate purpose of the programme is to increase market access opportunities and services that will enable beneficiaries in rural and outer islands to exploit those opportunities and with the findings it can be stated that this program is achieving its target 	<ul style="list-style-type: none"> • Those assisted through this program have to make a one third contribution of the total cost of project. This in order for beneficiaries to take ownership of their respective projects.
		Agricultural Marketing Authority	<ul style="list-style-type: none"> ❖ to assist producers of agro-produce on marketing of their produces; ❖ to identify markets and facilitate and develop marketing of agro produce ❖ To purchase, sell and export and import agro-input. 	<ul style="list-style-type: none"> • To assist disadvantaged farmers in remote rural and outer islands who do not have access to any form of market for their produce.
		Supply of Vegetable Seeds	<ul style="list-style-type: none"> ❖ The supply of vegetable seeds being a short term crop will enable quicker return to villagers. 	<ul style="list-style-type: none"> • All applicants must fill the required form available at the

No	MINISTRY	PROGRAM	PROGRAM OBJECTIVE	PROGRAM CRITERIA
				<p>Ministry of Agriculture offices and also can be downloaded from the Ministry of Agriculture website - www.agriculture.gov.fj</p> <ul style="list-style-type: none"> • Required documents to be submitted with the Application Form are as follows. <ul style="list-style-type: none"> ✓ B Birth Certificate of Applicant(s)/Copy of FNPF Card/TIN Number (Any one of these). ✓ Passport size photo. ✓ Farm Managers detail (contacts/ID cards/passport size photo)-if primary applicant is not managing farms daily. ✓ Copy of Title-Crown Title/iTaukei Land Trust Board/Crown Lease/Unregistered Lease/<i>Vakavanua</i> Title. ✓ Area: Lease Purpose/Class/Remaining Lease Term (only if applicable). • Consent letter from <i>Turaga ni Yavusa or Mataqali</i> - compulsory only for <i>Vakavanua Title holders</i>
13	Ministry of Youth and Sports	Registration of Youth Clubs	❖ Youth Club must fill the required application form available at the Ministry of Youth and Agriculture	❖ YOUTH clubs in Fiji should be registered with the Ministry of Youth and Sports in order to receive government assistance.

No	MINISTRY	PROGRAM	PROGRAM OBJECTIVE	PROGRAM CRITERIA
			<p>website - http://www.youth.gov.fj/</p> <ul style="list-style-type: none"> ❖ The Youth Club must meet the following requirements: <ul style="list-style-type: none"> ✓ Youth Club has existed for at least 1 month ✓ 2/3 of members are between the ages of 15-34 ✓ Office Bearers are between the ages of 15-34 ✓ Copies of 3 consecutive meetings attached ✓ Copy of signed Youth Club Constitution ✓ Full Details of Office Bearers given ✓ Full Details of Members given ✓ Form signed by the Turaga ni Koro/District Officer 	
		<p>Donation of Sports Equipments</p>	<ul style="list-style-type: none"> ❖ The donation of sporting equipment to schools, youth and sporting clubs is a way the Ministry is engaging young people in sports and physical activity and also promoting sports for health and recreation 	<ul style="list-style-type: none"> ❖ The Youth club has to be registered with the Ministry for more than six months. ❖ The Youth Club must have monthly reports submitted to the Ministry. ❖ Sports clubs who are formed within youth clubs should be considered as part of the youth club's request. ❖ Youth Clubs must have more than 20 members; at least 10 are

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			<p>purposes. The provision of these equipment assists in harnessing sports skills of young people at school or in a local club and is also the first step to competition with a pathway to the highest level.</p>	<p>within the youth age of 15-29 years.</p> <ul style="list-style-type: none"> ❖ Written requests are to be witnessed officially i.e. a request signed by the President is to be witnessed by the Vice President, Secretary or Treasurer of the Club. ❖ Requests from Schools should be written on school's letterhead and or stamped with school stamp for verification purpose.